

## Clárlann UCD | UCD Registry

2025/26

## **Module Descriptor Edit Timelines**

What can I edit & when?

|  | Modules commencing in<br>ALL TRIMESTERS          | Modules commencing in<br>SPRING & SUMMER                          | Modules commencing in<br>SUMMER ONLY                              |
|--|--|---|---|
| EDIT TIMELINES   | 11 FEB - 5 SEPT 2025                             | 18 NOV 2025 - 6 JAN 2026  | 21 APR - 8 MAY 2026   |
| LONG TITLE<br>(new modules with <i>Pending</i><br>status only)                   | OPEN   | OPEN  | OPEN  |
| QUICK FACTS &<br>ADDITIONAL<br>CHARACTERISTICS<br>(VLE Setup & Mode of Delivery) | OPEN   | OPEN  | OPEN  |
| CREDIT SPLIT BY<br>TRIMESTER   | CLOSES 27 JUNE                                   | <b>OPEN</b><br>(changes may impact student workload)              | <b>OPEN</b><br>(changes may impact student workload)              |
| READING LIST   | OPEN   | OPEN  | OPEN  |
| CONTENT / LEARNING<br>OUTCOMES<br>(*New* Active Learning Flag)                   | OPEN   | OPEN  | OPEN  |
| STUDENT EFFORT HOURS<br>&<br>FTE   | STUDENT EFFORT HOURS<br>CLOSES 1 AUG<br>FTE OPEN | <b>OPEN</b><br>(changes may have implications for<br>timetabling) | <b>OPEN</b><br>(changes may have implications for<br>timetabling) |
| REQUIREMENTS / PRIOR<br>LEARNING   | CLOSES 16 MAY                                    | CLOSED  | CLOSED  |
| ASSESSMENT, FEEDBACK<br>& REMEDIATION  | OPEN   | OPEN  | OPEN  |
| MODULE PLACES  | CLOSES 16 MAY                                    | CLOSED  | CLOSED  |
| MICRO-CREDENTIALS  | OPEN ALL YEAR                                    |   |   |

## **Further Details**

- Mandatory Data Completion Status: Use <u>Modules Missing Data</u> report to review
- Course Catalogue: 2025/26 Curriculum Information is published in June 2025
- Changes outside of edit timelines: submit via the <u>Module Descriptor</u>
  <u>Change form</u> until **5 Sept** or via an <u>exemption</u> from **8 Sept**. See details of
  exceptions for exemptions on our <u>Module Exemptions</u> webpage.
- Support: contact your <u>Curriculum College Liaison</u> or email <u>curriculum@ucd.ie</u>.

## **Useful Guides & Links**

- How to edit the Module Descriptor guide
- Module Descriptor Checklist
- <u>School Module Summary Reporting</u>
- Editing the Module Descriptor (Video)
- <u>Course Catalogue</u>